

May 8, 2024 Guild Board Meeting

Present: Dale Baker, Dan Dolan, Jackie Stubbs, Linda Hefter, Christy Sinclair, Linda Zigrossi, Jim Szabo, Newton Linebaugh, Jane Sandford, Anita Hicks, John Miller, Kim Adversario, Susan Plaza-Zabal, Gladys Matthews, Shelley Mowry, Dewayne Matthews, Carol Seidberg, Jeff Ross, Diane Leonte, Frank Vickory.

Shelley Mowry called the meeting to order at 10:00.

Approval of the Minutes – Dale Baker asked for additions or subtractions for the minutes. Seeing none, the minutes were approved.

Treasurer's Report –Newton Linebaugh reported that we have \$68,000.00 in cash on hand. This does not include restricted donations. He said changes in accounting are coming but he is not sure what they will be. However, we will be treated like a department of the museum. Jane Sandford asked how changes will affect requests for funds. Newton was not sure but said they will be approved by the administration. Gladys asked how the Guild can have financial feedback or provide input. Shelley said that she and John Miller will be meeting with David Roche about this issue. Shelley is on the Board of Trustees as the Guild President, and Newton as Guild Treasurer is on the Board of Trustees Finance Committee.

Newton is putting together a monthly budget to document the cash flow of the Guild which will be presented to the museum. The Guild will have to approve the budget. If new expenses are not in the budget, Newton should be informed. Dan Dolan's equipment request was approved by the museum as a capital expense. Jane Sanford asked about inflation and committee costs and Newton responded that he is adding 20% more to the budgets. Shelley asked for more ledger accounts for Guild activities to help committee chairs stay within budget. Newton expects committee budgets to stay the same with the addition of 20%.

President's Remarks – Shelley thanked John Miller for his service as president and also thanked the committee chairs. She noted that we are losing Jackie Stubbs, Jim Szabo and Linda Hefter but gaining Jeff Ross and Dewayne Matthews.

Shelley described her goals for her presidency as continuing to 1) recruit and integrate new members into the Guild, 2) build relationships with the Head Museum staff and American Indian communities, 3) expand Guild educational and recreational activities and opportunities, and 4) seek shadows for all positions, especially leadership positions and ensure sufficient/significant training is in place. She also wants to re-evaluate policies and job descriptions, expand the role of the parliamentarian with special projects, and create a cadre of bilingual and trilingual speakers for Las Guías. Gladys Matthews will lead the multilingual recruitment effort. Names should be sent to Gladys. This effort will come under Dewayne Matthew's Las Guías Education Coordinator Committee.

Shelley reported that Jeff Ross, in his expanded role as Parliamentarian, will revamp the language of the by-laws for clarity and readability. She also reported that Jane Sanford and Frank Vickory have found new individuals willing to take on leadership positions for the Fair.

Shelley reminded everyone that the shop is increasing the 20% discount to 30% for three items, if bought together. Including items on consignment. This discount will not be honored during October and November.

Heard Museum Update – Kim Adversario also thanked John Miller for his service. She reported that attendance at the Appreciation Dinner was between 120-150 people. Photos from the dinner will be sent shortly. She reported that summer activities will be similar to the past with the addition of a series of summer Saturdays (e.g., car show), a concert and film series, and petting zoo. There will be no new exhibits opening. She also reported that Art and Sole has opened, the next first Friday will be a bigger event with a silent disco, the next issue of Earthsong will be published in June and that more than 2,000 members now have digital cards. She would like our input on new surveys about member benefits. The survey should arrive soon.

Business Items

Vote on New Service Time and Awards Policy – Shelley reported that Jack Brock updated the list of activities that count as service and Jeff Ross reviewed the document for accuracy. Carol Seidberg wanted the commuting time being counted towards Guild hours to be described in bold. Dan Dolan is reviewing all input opportunities related to service time. Shelley reminded the Board that the Service Time and Awards Policy is for the Guild as a whole and not Las Guias individually. She asked for a motion; Dan Dolan moved to approve and Anita Hicks seconded the motion. The discussion that followed focused on the difference between updating and new policies and the difference between policies and by-laws. Jeff Ross said that the revisions made to the Service Time and Awards Policy merely made what was implicit, explicit. The Board voted to approve the document. Jack Brock will be the Service Awards Committee Chair.

Announcements and Updates

Las Guias – Jackie Stubbs presented the Las Guias class final report. It was presented to David Roche and emailed to the Board. The report is based on Dale Baker's surveys and analysis. The data indicated that the program was a success and that most students attended in-class presentations and viewed on-line videos of Ann Marshal's presentations. A follow-up meeting will take place May 9 to discuss recommendations made by survey respondents. It was suggested that a policy should be developed that would require Las Guias who had taken a break from guiding to view Ann's on-line presentations. The committee is aiming for 15 recruits for next year's class.

A discussion after the report addressed how to deal with unsuccessful candidates for Las Guias. Jackie Stubbs said that the students who left the class self-identified. Gladys Matthews asked about interviewing potential members of the next class as well as helping students accept feedback and helping mentors give constructive feedback.

Summer programs – Anita Hicks announced the next social breakfast in May will be held at 10:00. Dr. Blue Spruce will not lecture but answer questions and share memorabilia. He was the first Native American Assistant Surgeon General. The Speaker for the August breakfast will be Shaliya Ben, a former staff member of the Heard, who is now head of the Idyllwild Native Arts Academy.

Shelley announced a summer workshop to be held July 23 for Board and Guild members. It will focus on how the museum operates. Newton Linebaugh will speak about finance, Jack Brock about

service hours, Jessica Gooch about reserving rooms. Dan will video the workshop for those who will be gone for the summer, but he requires help with this task. He is also looking for more volunteers for video capture activities and for shadowing. He would also like advanced notice so he can schedule videoing. Jim Szabo suggested a bulletin board for posting events.

The meeting was adjourned at 10:55.